

MINUTES OF MEETING OF THE BOARD OF DIRECTORS
of
CAROLINA COMMUNITY ACTIONS, INC.
held at
CHESTER COUNTY GOVERNMENT COMPLEX
on
FEBRUARY 21, 2017

Board Members Present:

CHESTER COUNTY

Azilee Hill
Burley McDaniel
Davida Schultz
Angela Twitty

FAIRFIELD COUNTY

John Peoples

LANCASTER COUNTY

LaQuita Barnes
Tim Cureton
Elaine McKinney

UNION COUNTY

Edith Foster
Sonya Glenn
Lewis Jeter

YORK COUNTY

David Boone
Fred Garrison
Denise Lowry
Melvin McCullough
Jessica McWaters
Isaiah Venning

Board Members Absent:

CHESTER COUNTY

None

FAIRFIELD COUNTY

None

LANCASTER COUNTY

Karla Garris

UNION COUNTY

Pamela Sloss

YORK COUNTY

Daniel Ballou
Jamie Quinn

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
CAROLINA COMMUNITY ACTIONS, INC. FEBRUARY 21, 2017**

The Carolina Community Actions, Inc. Board of Directors held a regular meeting in Chester at 6:30 p.m. on February 21, 2017, with the Chair and Secretary being present. Ms. Lowry, Membership Committee Chair, introduced Ms. LaQuita Barnes and made a motion, which was seconded and carried, that she be approved by the board as a replacement for Ms. Verta Looper.

Following the invocation, roll was called; quorum was present.

The minutes of the last meeting were approved as presented.

Under Continuing Board Education, the Executive Director:

- introduced Mr. James Miller, Director of the state OEO, noting that he was invited to respond to a board question of reviewing names and addresses of recipients of Weatherization services. Mr. Miller stated that the board has a right to know since that is public information but his office recommends that it not get involved in day to day operations, adding that since the board members only supervise one individual – the Executive Director – it will be less confusing for staff if they not micromanage. He added that the board receives monitoring reports and the annual single audit which are indicators of performance and compliance,
- called on Ms. Hill who gave the Planning and Programs Committee Report; she stated the committee is recommending approval of the LIHEAP portion of the 2017-2018 Weatherization Program with an application budget of \$377,244.00 and made a motion which, was carried, for its approval,
- reported that the federal Department of Energy visited our agency and was impressed with one of our Weatherization procedures – so much so – that the Weatherization Coordinator, Ms. Jennifer Mares, has been invited to present at an upcoming national conference, and
- announced that the OEO is working with the agency on website design and that it recommends posting board minutes on the website; Mr. Miller commented that all minutes are submitted to the OEO and that this will be an indication of transparency; a motion was seconded and carried that the minutes be posted on the website.

Under Finance Committee Report, Mr. Cureton noted that spending is basically on target and made a motion, which was carried, that the board accept last month's reports and receive the ones presented this month under advisement.

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Under Membership Committee Report, Ms. Lowry read the NAACP letter appointing Ms. LaQuita Barnes, and again welcomed her.

Ms. McWaters summarized the items conducted at the last Head Start Policy Council meeting.

The Executive Director reported that at the request of the Rock Hill School District Mr. Garrison was named to serve on a committee to select a name for The Children's School at Sylvia Circle.

Under New Business, Mr. Cureton made a motion, which was seconded and carried, that a policy be established which states there will be no cell phone use on any CCA vehicle while in operation.

In closing, the Chair announced that the next meeting will be April 11, 2017 in Chester.

The meeting adjourned at 7:30 p.m.

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David Boone, Chair


Edith Foster, Secretary

Handouts

- February Agenda
- January Minutes
- December Financial Report
- January Head Start Financial Report
- December Monthly Credit Card Activity Report
- December Meal Reimbursement Report
- December Weatherization Dwelling Report
- *Board and Administrator* Publication