

MINUTES OF MEETING OF THE BOARD OF DIRECTORS
of
CAROLINA COMMUNITY ACTIONS, INC.
held at
CHESTER COUNTY GOVERNMENT COMPLEX
on
APRIL 11, 2017

Board Members Present:

CHESTER COUNTY

Azilee Hill
Davida Schultz

FAIRFIELD COUNTY

John Peoples

LANCASTER COUNTY

LaQuita Barnes
Tim Cureton

UNION COUNTY

Edith Foster
Sonya Glenn
Lewis Jeter
Pamela Sloss

YORK COUNTY

Fred Garrison
Denise Lowry
Melvin McCullough

Board Members Absent:

CHESTER COUNTY

Burley McDaniel
Angela Twitty

FAIRFIELD COUNTY

None

LANCASTER COUNTY

Karla Garris
Elaine McKinney

UNION COUNTY

None

YORK COUNTY

Daniel Ballou
David Boone
Jessica McWaters
Jamie Quinn
Isaiah Venning

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
CAROLINA COMMUNITY ACTIONS, INC. APRIL 11, 2017**

The Carolina Community Actions, Inc. Board of Directors held a regular meeting in Chester at 6:30 p.m. on April 11, 2017, with Mr. Lewis Jeter, First Vice Chair, presiding.

The Executive Director explained that due to a health issue the Board Chair, Brother David Boone, will not be at tonight's meeting.

Following the invocation, roll was called; quorum was present.

The minutes of the last meeting were approved with one correction.

Mr. Jeter announced that there will be an Executive Session later in the meeting.

Under Continuing Board Education, the Executive Director reminded the board of the recent visit by Shunna Vance, Chief Executive Officer of the GLEAMNS agency, and her discussion on fundraising; he then distributed an email from Ms. Vance on GLEAMNS efforts and results in fundraising.

Under Finance Committee Report, Mr. Cureton noted that spending is basically on target and made a motion, which was carried, that the board accept last month's reports and receive the ones presented this month under advisement.

Under Governance Committee Report, Ms. Schultz reminded the board that one of the requirements of the CSBG Organizational Standards is that the agency's bylaws have been reviewed by an attorney within the past five years. She reported that the agency's labor attorney has completed the review, and she then distributed a proposed amendment to the bylaws recommended by the attorney. Mr. Jeter pointed out that a seven day written notice must be given prior to a vote on proposed bylaws amendments and added that the distributed amendment would serve as the notice and that a vote will be taken at the next board meeting. Ms. Schultz closed her report by announcing that every board member has signed a Conflict of Interest Policy and all members have also signed a form certifying that they have received a copy of the bylaws within the past two years.

Under Head Start Policy Council Report, Mr. Garrison summarized the items conducted at the April Policy Council meeting which included the approval of new hires and the quarterly Head Start Transportation Report, which was distributed to the board.

The Executive Director reported on the annual NCAF Legislative Conference in Washington, D.C. pointing out that:

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- the President's budget was released on March 16, 2017 during the conference and it eliminates CSBG, LIHEAP, and Weatherization,
- David Bradley has a bi-partisan relationship with congress and is optimistic on continued funding of programs, and
- there were many prominent speakers, including members of congress who will be co-sponsoring the CSBG bill.

The board entertained a motion to go into Executive Session to discuss a matter covered by Attorney-client privilege. A motion was seconded and carried that the board go into executive session. Upon return to open session, the First Vice Chair reported that no decisions were made in Executive Session.

Under Old Business, Mr. Jeter reported that he asked the Union County School District Superintendent about the possibility of providing transportation for Head Start children and the superintendent stated that he would look at that favorably. A discussion ensued on other school districts take on that and potential issues.

There were no announcements and the meeting adjourned at 7:25 p.m.



David Boone, Chair
First Vice

Edith Foster, Secretary

Handouts

- April Agenda
- February Minutes
- February Financial Report
- March Head Start Financial Report
- February Monthly Credit Card Activity Report
- February Meal Reimbursement Report
- February Weatherization Dwelling Report
- GLEAMNS Report on Fundraising
- Proposed Bylaws Amendment
- Quarterly Head Start Transportation Report
- *Board and Administrator* Publication